



*PO Box 144 * Warren, RI 02885*

Rosemary's School of Dance Education Payment Options

Tuition is divided for your convenience into 9 (War Studio) or 10 (Brs Studio) equal payments (Sept-May/June). Therefore, tuition remains the same regardless of the number of classes held in any given month. All tuition is non-refundable, non-transferable and credit will not be given unless approved by a RSDE Director. Once you register for a class, we will reserve your spot for the remainder for the season. You must notify the office if you wish to withdraw at any time. You will be responsible for the monthly tuition installment unless notice is received by the 25th of the previous month. Make-up options for a missed class are always available. Please select a payment option below and notify the office via email if you wish to select any of the autopay options (#1 and #3). Thank you!

Payment Option #1: Tuition Autopay

Credit Card payments for the September installment will be charged within 48 hours of the office receiving your email to set up autopay or to continue auto payments from last season. Tuition will then be charged to your card on the 25th of every month. Therefore, October tuition will be charged on September 25th and so on and so forth. The last tuition charge for the season will be April 25th (War Studio) and May 25th (Brs Studio). If you wish to withdraw at any time, you must notify the office prior to the 25th of the month or your card will be charged. Please be sure your billing information is correct in your Jackrabbit account. RSDE will not automatically charge any cards on file without emailed permission. Also, please remember if you were on autopay last season we do not carry it over without your permission, so please send us an email to confirm. Thank you for helping to keep us all organized!

Payment Option #2: Cash/Check Monthly

Cash or check for your tuition installment will be due to the office by your first lesson of the month. To pay by check please complete an envelope (located in the waiting areas of all studios) and place in the payment drop box. To pay by cash please bring payment to the office window and wait for a receipt. A \$5 late fee will be added to your account if payment is not made by the 15th of each month. A \$20 fee will be added to your account for any returned checks and all future payments must be made by cash or money order.

Payment Option #3: Costume Autopay

Your credit card on file will be charged for your costume payment on December 1st. Again, please email the office to set up any of our autopay options. Thank you!

Please email the office at RsmryDance@gmail.com to be added to Tuition and/or Costume Autopay lists. Thank you so much!